

WV BOARD OF RESPIRATORY CARE
106 DEE DRIVE, SUITE 1
CHARLESTON, WV 25311

BOARD MEETING MINUTES – JUNE 14, 2017

Presiding: Tracy Matthews
Present: Barbara Folden, Regina Gillispie, Eric Hawkins, Len Picha, Dr. Ihle
Absent: William Boring
Recording: Nancy Massey

Proposed Agenda

Eric Hawkins motioned to approve the proposed agenda. Barbara Folden seconded. Motion carried - unanimous.

Board Minutes; January 25, 2017

Eric Hawkins motioned to approve the January 25, 2017 minutes. Barbara Folden seconded. Motion carried – unanimous.

Executive Session – Regina Gillispie motioned to go into executive session to discuss disciplinary issues. Len Picha seconded. Motion Carried – unanimous.

Regular Session – Eric Hawkins motioned to return to regular session. Barbara Folden seconded. Motion carried – unanimous.

Disciplinary Actions –

Eric Hawkins motioned for CEU Violators be offered a consent agreement to include (1) reprimand and (2) \$50.00 fine for not obtaining CEU's within the required accrual period and (3) \$250.00 fine for 1-10 CEU's reported falsely or \$500.00 for 11-20 reported falsely. Dr. Ihle seconded. Motion carried – unanimous.

17-518A – Phillip McCullough; Reprimand, Fine \$50.00 + \$500.00

17-518B – Leah McCullough; Reprimand, Fine \$50.00 + \$250.00

17-518C – Crystal Pauley; Reprimand, Fine \$50.00 + \$250.00

17-518D – Matthew Bowen; Reprimand, Fine \$50.00 + \$500.00

17-327 – Kimberly Vannoy; after review of the records, Eric Hawkins motioned there is probable cause to move forward with disciplinary hearing as no response was received from Ms. Vannoy. Barbara Folden seconded. Motion carried – unanimous.

16-810 – Jonathan Neal; Active Investigation

17-69 – Stacie Hively; Active Investigation

Respiratory Educational Facilities – Tracy Matthews motioned the board to move forward within the next 12 months (as schedules allow) to make physical visitation and presentations to each of the school's respiratory programs on licensure and the board's rules and regulations. Regina Gillispie seconded. Motion carried – unanimous.

Tracy Matthews: Carver Career Center
Southern WV Community & Technical Center
St Mary's/MU Respiratory Program
Collins Career Center
Marietta College

Regina Gillespie: Pierpont Community & Technical Center
Regina Gillespie: Laurel Business & Technical Institute, Uniontown PA
Bill Boring: Wheeling Jesuit University

Meeting Reviews –

- Tracy Matthews represented the board at the WVSRC Winter Conference and provided summary to the board on issues and concerns from WVSRC members regarding the practice of respiratory care in the State of West Virginia.
- Regina Gillispie represented the board at the WV Sleep Conference and provided the board with topics addressed. The meeting was very informative and discussion ensued by the board.

Administrative Issues -

- Nancy Massey provided the following information to the board:
 - FY2017 Budget/Expenses/Revenues - copies to the board.
 - Update on website re-design
 - 2017 License Renewal Statistics
 - Legislative Audit of the board is continuing
- Nancy Massey presented PCard purchases to the board for review and approval. Barbara Folden motioned to approve the PCard purchases and Regina Gillispie seconded. Motion carried – unanimous.

Adjourn -

Recording,

Nancy J. Massey, Executive Secretary