

WV BOARD OF RESPIRATORY CARE  
106 DEE DRIVE, SUITE 1  
CHARLESTON, WV 25311

BOARD MEETING MINUTES – AUGUST 10, 2016

Presiding: Tracy Matthews  
Present: William (Bill) Boring, Eric Hawkins, Regina Gillispie, Leonard (Len) Picha  
Guest: Jonathan Neal  
Absent: Jane Antulov  
Recording: Nancy Massey

Proposed Agenda

Len Picha motioned to approve the proposed meeting agenda. Eric Hawkins seconded. Motion carried - unanimous.

Board Minutes; April 6, 2016

Bill Boring motioned to approve the previous board minutes of April 6, 2016. Eric Hawkins seconded. Motion carried – unanimous.

Executive Session – Bill Boring motioned to go into executive session to discuss disciplinary issues. Len Picha seconded. Motion Carried – unanimous.

Regular Session – Regina Gillispie motioned to return to regular session. Len Picha seconded. Motion Carried – unanimous.

Jonathan Neal –

Mr. Neal made oral presentation to the board for the approval of his application for licensure. Several board members asked questions of clarification of his presentation.

Eric Hawkins motioned to grant a provisional license with consent agreement. Bill Boring seconded. Motion carried – unanimous. Board instructed Nancy Massey to prepare consent agreement for Mr. Neal’s signature and to issue a license to practice.

Richard Sauls –

Submitted copy of his background record for board review and to approve application for licensure. Bill Boring motioned that not enough information was provided for the board to make a decision. Regina Gillispie seconded. Motion carried – unanimous. Tracy Matthews is requested to gather more information on this matter.

Jennifer Linkenauger –

Letter requesting reinstatement of license. Eric Hawkins motioned for the board’s attorney, Katherine Campbell to provide a written response to Ms. Linkenauger. Len Picha seconded – motion carried – unanimous. Tracy Matthews recused himself.

Respiratory Educational Facilities –

Discussion ensued on the issue of the board members visiting and providing information on licensure to the Respiratory Educational Facilities. Regina Gillispie motioned for the board to get advice from the Board’s Attorney. Eric Hawkins seconded. Motion carried – unanimous.

Upcoming Meetings –

The following members will be representing the board at the following meetings:

Bill Boring motioned. Eric Hawkins seconded. Motion Carried – unanimous.

NBRC State Liaison Meeting; August 26, 27 – Tracy Matthews

WVSRC Glade Springs; September 14, 15 – Regina Gillispie

Lung Expo COPD – Len Picha, Regina Gillispie

Sleep Management Conference; September 23/24 – Regina Gillispie

AARC Congress, San Antonio, TX; October 15/18, Tracy Matthews

#### Administrative Review -

FY2018 Appropriations – Proposed Staffing

FY2016 Budget/Expenditure Review

P-Card Report Approval – Bill Boring motioned to approve. Eric Hawkins seconded.

Motion carried – unanimous.

Website – A new website design will be implemented in 3 stages. The 1<sup>st</sup> stage will be operational by October 1, 2017 for renewals with the 2<sup>nd</sup> stage complete by March 1, 2017. 3<sup>rd</sup> stage is scheduled for implementation on July 1, 2017.

May 14, 2017 – Letter was mailed out to all hospitals to clarify that the board requests they provide notice to the board when a licensed respiratory therapist is disciplined in regard to patient care.

#### New Business

Discussion ensued on Medicare Reimbursement Requirements and Network Healthcare in regard to respiratory practitioners/procedures and DME companies.

#### Adjourn –

Recording – Nancy Massey, Executive Secretary